

You must sign in to each class with time and signature of self and instructor

You must sign out of each class with time and signature of self and instructor

If you do not sign in but you do sign out, you will receive a max of 50% attendance for that class

If you do sign in but do not sign out, you will receive a max of 50% attendance for that class

If you do not sign in or out, you will receive a 0% for the attendance of that class

0 = student did not attend class

1.5 = 50% of class attended

2 = 75% of class attended

3 = 100% of class attended

Your overall grade will be based on a combination of attendance and participation, with the participation component receiving the greatest weighting.

You must log your interaction with the instructor each time you deal with him. You need to sign the log book and fill in the level of interaction.

Interactions will be rated on a scale of 2 - 4.

Saying "hello" does not count as an interaction. The interactions must deal with the student's work in progress relating to either their capstone project or personal portfolio.

4 counts for an in-depth interaction where ideas are exchanged and or a critique is given. approx. 5 + minutes spent with student

3 counts for a basic interaction where work is shown and a critique is given. approx. 4 - 5 minutes spent with student.

2 counts for a brief interaction where an update of work is shown and a minor critique is given. approx. 1 - 4 minutes spent with student.

0 counts for no interaction with instructor at all.

$14 \times 3 = 42\%$

$14 \times 4 = 56\%$

total = 98%

1st class, everyone receives the full 7% for week 1.

Throughout the semester there will be an assortment of brief lectures 30 - 45 minutes in length starting at the beginning of class. The subjects will deal with a variety of different topics relating to portfolios, studio life, interviews, contacting a studio, job applications, personal websites, and other similar topics as seem necessary.